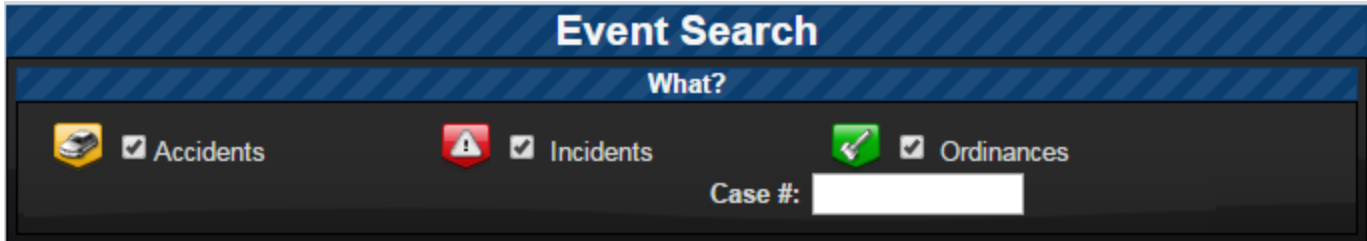


## How to Search for Accidents, Incidents, and Ordinances

At the top of the screen, check the appropriate boxes for what you would like to search for.



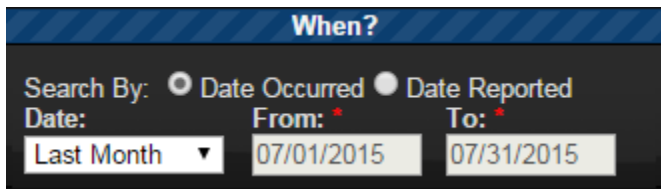
The "Event Search" interface features a dark blue header with the title "Event Search" and a sub-header "What?". Below the header, there are three search categories: "Accidents" with a car icon and a checked checkbox, "Incidents" with a red warning triangle icon and a checked checkbox, and "Ordinances" with a green checkmark icon and a checked checkbox. To the right of these categories is a text input field labeled "Case #:".

If you know the case number you are looking for, enter the case number in the "Case #" box.

## Select your date range

Under "When?" you may select ranges based on the following:

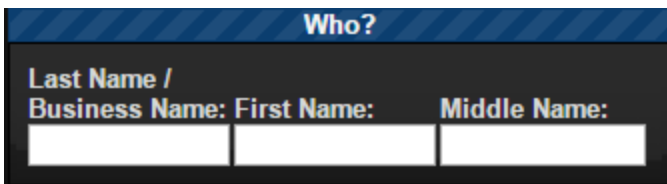
- Date Occurred or Date Reported
- Specify date – allows you to select a range of up to 60 days
- This Week – selects the date range from Sunday to today
- Last Week – selects the previous Sunday to the most recent Sunday date range
- This Month – selects the date range for the current month
- Last Month – selects the date range for the entire previous month



The "When?" interface allows users to select search criteria. It has two radio buttons: "Date Occurred" (selected) and "Date Reported". Below this are three input fields: "Date:" with a dropdown menu set to "Last Month", "From:" with the date "07/01/2015", and "To:" with the date "07/31/2015".

## Who?

Selects incidents with a name associated with them.



The "Who?" interface has three input fields for name information: "Last Name / Business Name:", "First Name:", and "Middle Name:". Each field is currently empty.

Disclaimer: The results return only basic information associated with the incident.

## Police reports

Traffic accident reports can be obtained in person (20 N. Division St., Battle Creek), via fax (269-966-3636), email ([PoliceRecords@battlecreekmi.gov](mailto:PoliceRecords@battlecreekmi.gov)) or United States mail at the Police Department Management Services Division for a \$10 fee. In accordance with Public Act 218 of 2013, all requests for accidents that are **less than 30 days old** can only be obtained when a completed "Statement Made Pursuant to Act 218 of 2013" form (see below) is received.

## Where?

Enter in any address information you would like to perform a search on. Not all of the address information is required. A user may enter only a number or a street name if so desired.

Where?		
Street #:	Street Name:	City:
<input type="text"/>	<input type="text"/>	<input type="text"/>
Neighborhoods:	Search Range:	
<input type="text"/>	<input type="text"/>	




## Search Results

Once all of the choices have been selected, click on "Search". The results will display under the Event Search form.

<input type="button" value="Search"/>	<input type="button" value="Reset"/>
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## Map

The user can display the map of the returned results by clicking on "Map These Events with Google Maps".

	08/12/2015 13:00	Accident Accident #: ██████████	
	08/12/2015 15:56	Accident Accident #: ██████████	
	08/12/2015 16:37	Case #: ██████████ Incident Primary Offense: ABANDONED / INOP VEHICLE	

1 2

Page 1 of 2 10 records returned

[Map These Events with Google maps](#)

## Having Trouble?

If this is an emergency please call 911. If you have any questions that are NOT technical questions, please contact the Police Department directly at (269) 966-3375.

For technical questions, please contact us at:

sevanwormer@battlecreekmi.gov.